

Volunteer Role Description: Music Teacher

Work Area	Catherine House Women's Centre
Location	Women's Centre By prior arrangement music class may occur in another accommodation site
Hours and days required per week	Commitment to be negotiated – ideally fortnightly and to assist students rehearse in preparation for performances
Special conditions	Current Disability Services Employment Screening Assessment – DHS
Role reports to	Women's Centre Coordinator
Background	Catherine House currently has a paid Music Tutor; this role will be to support her to extend the music program.
Why we need you	To enhance current music program with the aim of engaging more clients in this activity.
Upon arrival	Meet with Women's Centre Coordinator to collect keys.
Before you leave	Check in with the Women's Centre Coordinator to debrief regarding any concerns or questions.
Dress Code	Smart casual
Role Tasks	<ul style="list-style-type: none"> • Work with and support current Music Tutor to extend the music program and engage a greater number of clients in this creative activity • Work with the Music Tutor and other relevant staff towards performances • Support and encourage clients to participate in a positive manner • Ensure WHS requirements are met • Provide any feedback or issues to the Women's Centre Coordinator
Skills and experience required for the role	<ul style="list-style-type: none"> • Can read sheet music • Can play the key board or other musical instrument • Good communication style and experience in working with women facing diverse challenges • Training and experience in working in the area of music education • Some flexibility to support students to practice, rehearse and perform outside of regular class time
Role suitability	<ul style="list-style-type: none"> • Loves music and singing and can encourage others to explore music • Has experience working with women who have experienced hardship, barriers and disadvantage, who have vulnerabilities and may lack confidence and motivation initially • Can build rapport with women who attend in the group • Patient and flexible and sees all women as having inherent potential

	<ul style="list-style-type: none"> Interested in volunteering to increase the opportunities available to Catherine House clients
Training requirements	<ul style="list-style-type: none"> Induction to Catherine House WHS Induction Mental Health – briefing on how best to work with clients who experience challenges with their Mental Health (provided by Catherine House)
Benefits for the volunteer	<ul style="list-style-type: none"> Extend your enjoyment of music to others who might otherwise not have this experience Know that you could be the instigator of positive change within women, just by being a part of her learning and journey at Catherine House Opportunity to understand the role of Catherine House and contribute to supporting women who are experiencing a period of homelessness Opportunity to meet with many diverse groups of people
For further information	Women's Centre Coordinator

ACKNOWLEDGEMENT AND APPROVAL

Louise Miller Frost

Chief Executive Officer.....



Date.....

10/9/18

Signature

Date.....

I acknowledge that I have read, signed and retained a copy of the above Volunteer Role Description with Catherine House.

I hereby agree to abide by the terms and conditions stated above.

I understand it will be reviewed every six months, or as required.

Volunteer.....

Signature

Date